CITY OF NORTH CHICAGO
1850 LEWIS AVENUE
NORTH CHICAGO, IL 60064

APPLICATION FOR SPECIAL EVENTS

Name of Organization: _____

Date(s) of Event: _____ **to** _____

Set-Up Time and date: _____

Hours of Operations: Mon _____ **Tues** _____ **Wed** _____ **Thurs** _____

Fri _____ **Sat** _____ **Sun** _____

Event Name and Proposed Location(s) _____

_____
_____

NAME OF PERSON APPLYING:_____

_____
(Street Address)   (City)   (State & Zip)

Phone Number of Applicant: _____ **Fax:** _____

CONTACT PERSON: _____

_____
(Street Address)   (City)   (State & Zip)

Contacts Number: _____ **Fax:** _____

Email address: _____

Admission / Attendance Cost: _____

Estimated number of participants: _____ **Carnival rides: Y   N   Animals: Y   N**

Number of carnival rides: _____ **If animals are anticipated, explain types of**

animals and number of each:_____

_____

Sponsoring Organization Name:

_____

ADDRESS_____ **PHONE #**_____

Give a Detailed Purpose and Benefit to the Community for this Event: _____

_____

_____

WILL PARADE TAKE ENTIRE WIDTH OF PARADE: Yes____ No____ Unsure_____

Route to be traveled: _____

STARTING POINT_____**TERMINATION POINT**_____

DISTANCE OF PARADE (APPROXIMATELY):_____

ARE POLICE NEEDED TO COVER THIS EVENT: YES _____ (how many_____) NO _____

Is the event location crucial to the success of this event? YES or NO (circle one) If yes, please explain. _____

_____

_____

FEES WILL BE ASSESSED AT THE DETERMINATION OF THIS REQUEST AND ARE DUE PRIOR TO EVENT

IS THIS ORGANIZATION NON-PROFIT _____YES _____ NO

Requestor's Signature:_____

_____
                              PRINTED NAME

Date:_____

Approved:_____ **cc: Mayor**
                    POLICE CHIEF

* Please submit your request at least 2 weeks prior to the event for proper review and approval. Organizations are asked to submit insurance verification upon request.

APPLICANT HAS MET THE REQUIREMENTS OF THE ORDINANCES OF THE CITY OF NORTH CHICAGO

    cc: **Mayor**
           Police Chief
           Fire Chief
           Public Works Director

_____

City Clerk, Lori L. Collins